



ऑयल एण्ड नैचुरल गैस कॉरपोरेशन लिमिटेड
Oil and Natural Gas Corporation Limited

निगमित नीति अनुभाग

Corporate Policy Section

“ग्रीन हिल्स”, ग्राउण्ड फ्लोर ए-विंग, तेल भवन, देहरादून

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No. ONGC/ER/CP/MED/008

Dated 16.11.2018

OFFICE ORDER (40/2018)

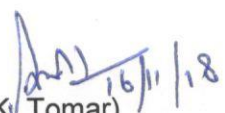
Sub: Approving / sanctioning authority for medical appliances / devices.

The approving / sanctioning authority for various medical appliances / devices viz: Artificial appliances, Life saving respiratory devices and Hearing aid etc. has been defined as L-1 in the respective schemes.

- As per the BDP clause 18.16 governing sanction of artificial appliances (internal + external), Incharge HR-ER is the approving authority.
- The provisions under different schemes are aligned with BDP as under.

Sl. No	Guideline / Policy	Approving Authority as per the existing guideline / policy	Modified Provision
(i)	Guidelines on artificial appliances used for permanent physical impairment (prosthesis, orthosis & wheel chair)	Level-I executive shall exercise the powers to sanction the expenditure on artificial appliances /wheel chair on recommendations of Incharge-Medical Services and with concurrence of finance. At the location where Level-I executive is not available, Level-II executive shall exercise the powers.	Incharge HR/ER, as per clause 18.16 of the BDP-2015. • With recommendation of the Medical authority and in accordance with the instructions on the subject.
(ii)	Policy for reimbursement of expenditure incurred for purchase of life saving respiratory devices for domiciliary use.	The expenditure sanction of the device shall be accorded by L-I executive of the location. In case LI is not posted at the location, the sanctioning authority shall be L- II executive	• Financial Concurrence required.
(iii)	Reimbursement of cost of hearing aid.	Level-I/HR-I will be the approving authority for said reimbursement	

- The procedure for obtaining sanction/reimbursement shall remain same.
- This issues with the approval of ED-Chief ER.


(S.K. Tomar)
DGM (HR)-I/C Corp. Policy